



College

Guidance Notes

19+ Discretionary Bursary - 2020/2021

PLEASE APPLY BY 30 SEPTEMBER 2020 or WITHIN THREE WEEKS OF COURSE START DATE IF COURSE COMMENCES AFTER SEPTEMBER 2020

WHAT IS THE 19+DISCRETIONARY BURSARY?

The 19+ Bursary Fund is provided by the Government to help support USP College students who face barriers to continuing their education or training.

The financial support you receive is linked to attendance, behaviour and performance.

WHO CAN APPLY FOR THE DISCRETIONARY BURSARY?

All USP students 19 years or over as of 31 August 2020 can apply if they have been in full-time residence in the EEA/EU for the last 3 years and have a low income, or have been granted refugee status.

Priority is given to students who live in a household where the income is £25,000 gross or below.

If your household income is higher but you are in hardship, you can still apply and your case will be considered; however, a supporting statement and evidence of financial difficulties must be included.

Students who are eligible for support are not guaranteed payments. There is a finite amount of funds available.

You are expected to attend all timetabled lessons. Failure to do so will put your financial support at risk.

WHO CANNOT APPLY FOR THE DISCRETIONARY BURSARY?

- Those not resident in the EU/EEA for the last 3 years (except where a refugee status was confirmed in the 3 years prior to starting the course)
- Students on HE courses
- Waged Apprenticeships or students enrolled on provision identified as wholly funded from other sources
- Students in prison or a young offender institution who have been released on temporary licence, i.e. day release
- Students enrolling on a course which is not funded by the Government e.g. Education and Skills Funding Agency (ESFA) funded

WHAT CAN THE DISCRETIONARY BURSARY HELP ME WITH?

- UCAS Applications
- Transport contribution if you live outside a 1 mile radius from your campus
- Compulsory trips and visits
- Certain books/equipment/uniform
- Childcare (OFSTED Registered Childcare Providers only)

Often the funds allocated to you will be a contribution toward the costs you face as a student – you are likely to face some costs yourself.

WHEN CAN I APPLY?

Bursary applications can be made from July 2020. Applications should be handed into the Admissions Office no later than *30 September 2020 or within three weeks of your course start date, if after September 2020. Applications can be submitted throughout the year and will be considered all the time funds are available.

Applications will only be considered for the current year September 2020 - 2021.

*Application forms must be submitted to the Admissions Office by 30th September with supporting evidence. Funding will not be processed until supporting evidence is received.

The first payment will be received at the end of October 2020.

Students must be enrolled and have started a course before a bursary payment can be made.

HOW DO I APPLY?

Complete an application form; these are available on our website, from Student Services and Admissions.

All forms need to be completed and returned with the relevant up-to-date proof of household income. Please see Section 4 of the application form. Evidence of household income must be included with the Bursary application; incomplete forms will not be accepted.

Payments are made directly into the student's bank account.

APPEALS PROCEDURE

If you are unhappy with a Bursary decision, you should speak to the Head of Registry & Exams in the first instance. If you are still unsatisfied, you can follow the college's complaints procedure.

If you are worried about money and would like to find out what help and support is available - please speak to a Student Advisor in Student Services.

If you have any queries regarding your Bursary application – please speak to the Admissions Team.

CONTACT US

By Email bursary@uspcollege.ac.uk
By Phone 01268 756 111 - ext 222